



Hamlin Jr/Sr Collegiate Band Handbook

2020-2021

This school district does not discriminate on the basis of sex, disability, race, color, age or national origin in its educational program, activities, or employment as required by Title IX, Section 504 and Title VI.

Este distrito no discrimina en base a sexo, discapacidad, raza, color, edad u origen nacional en sus programas educativos, actividades, o empleo como lo requiere el Título IX, Sección 504 Y Título VI.

Hamlin Collegiate ISD Band Handbook

OUR MISSION: The Hamlin ISD band is dedicated to providing outstanding musical experiences and opportunities to its students while helping them grow into responsible, mature adults. To make these experiences successful, we require discipline, organization and commitment to the program. Being a part of the band is to be seen as an honor and students will be expected to help serve as role models for the school and other organizations within it. As a result of our high expectations, discipline, leadership and social opportunities, the students have the opportunity to develop valuable life skills such as a positive self- image, time management skills, confidence, poise, responsibility, and loyalty as well as the musical abilities needed to be a successful musician.

OUR GOALS:

To provide a comprehensive knowledge of music through the performance, creation, and promotion of music.

To provide an environment that promotes and encourages life-long learning and personal as well as professional growth.

To create an environment that provides all students with a sense of community and loyalty to an organization bigger than themselves.

To provide an opportunity for students to develop as disciplined, organized and mature adults.

To allow students to express themselves in a different, creative manner through the means of music.

To reach full potential in all aspects of students' lives through the use of music.

ORGANIZATIONS:

"The Hamlin Marching Band operates during the fall semester from August with the start of band camp through the beginning of November with the end of football season. It is comprised of all band students and performances including halftime at all football games, various parades, and marching band contests. It is important to know that marching band is a physical activity and does require a significant time commitment. Students will have an evening rehearsal at least one day a week. Students will be required to be early to all rehearsals and performances.

Concert Band

The concert band begins as marching season ends. Students will be required to audition for this ensemble with the music selected for the Hamlin High School Concert Band auditions. This music is already available online and can also be found in the band room on request. A rubric will be used to assess each student's proficiency level and determine chair placements.

CONCERT ATTIRE/UNIFORMS:

These uniforms will be worn at all marching band performances as well as at all concert band concerts and contests. The reason for this is so students do not have to purchase extra attire for concert band season and we can look uniform without worry of distracting from our musical endeavors.

Again, students will be expected to take very good care of their uniforms. At the beginning of marching season, students will be issued their own uniforms. These uniforms will be kept in the band room and checked out for performances. Students will be expected to turn in all parts of their uniform after every event. If any part of the uniform is missing, students will be held accountable for replacing those items. Be aware that uniforms cost \$350 each to replace. Also, students will be responsible for keeping their uniforms clean and presentable. **STUDENTS WILL WEAR THE UNIFORM CORRECTLY OR NOT AT ALL.**

As part of the uniform, the students will need to purchase their own marching shoes and t-shirt. We will be ordering these at the beginning of the year. Shoes will be \$30 and t-shirts will be approximately \$12. Please contact Mr. Santana for further questions or concerns on this matter.

FUNDRAISING OPPORTUNITIES:

The students will have many opportunities to help the band pay for expenses throughout the year. We will have more information on the types of fundraisers the band will participate in as the school year begins.

SCHOOL OWNED INSTRUMENTS:

Some students will need to use school owned instruments. The students will need to fill out an instrument checkout sheet that will be kept on file. If any damages occur to the instrument while in the student's possession, they will be responsible for any repairs except for regular maintenance repairs. Things like reeds, neck straps, and valve oil are considered accessories and must be purchased by the students themselves. At the end of the school year, instruments are to be returned after all personal items are removed from the case and it is spotlessly cleaned.

INSTRUMENT CARE:

1. Students must take proper care of all instruments and make sure they are in good playing condition.
2. Students are responsible for all accessories needed for their instrument. Failure to have these items will have consequences as they are needed to keep their instruments in good working conditions. (These accessories include valve oil, reeds, neck straps, cork grease, etc.)
3. Accessory items can be purchased at N-Tune Music or through the band office. If there are any questions as to what items are needed, please don't hesitate to ask!

SPECIAL FEES:

As mentioned above as part of the requirements for the uniform, students are responsible for purchasing their own band shirt and shoes. The shirt should be approximately \$12 while the shoes will be \$30. Also according to TMEA rules, marching band students must have a medical physical before they are allowed to participate in any physical activities. It is imperative students have this ready for our rehearsal or they will have to sit out during outside marching rehearsals until they get the physical done.

ATTENDANCE:

1. Students are required to attend all rehearsals and performances for the organizations they choose to take part in.
2. Attendance is figured in to every student's grade. Points will be given everyday for attendance and for every rehearsal and performance.
3. Being tardy counts against the attendance grade. It is important for the program's success that all students are on time. Failure to do so will take points off of the attendance grade for that day.
4. Students are responsible for notifying the director of missing any extra rehearsals or performances well before the event occurs.
5. Excessive tardiness and/or absences will affect the student's eligibility and participation in the performing ensemble.
6. Students will only be excused from performances/rehearsals for the following reasons: (1) school activities, (2) sickness (a doctor's note should be provided), and (3) family emergencies such as a death in the immediate family. Any other circumstances should be brought to Mr. Santana.

ELIGIBILITY:

Eligibility is based on two things: (1) passing grades in all subjects and (2) good attendance and participation at all rehearsals and previous performances.

The Texas Music Education Association requires that eligibility in passing all subjects is checked weekly for participation in extracurricular activities. If failing, the student has a one-week probationary period in which the student can still perform. If failing two weeks in a row, the student is ineligible until the grade is brought back up to passing. Students cannot participate in any activities when ineligible.

If a student is ineligible:

1. They are not allowed to participate with the rest of the band in any out of town trips.
2. They will still be required to attend home games and play in the stands. They will not be allowed on the field for halftime.
3. They will be given only partial credit for any missed performances caused by ineligibility.

REHEARSAL/PERFORMANCE RULES AND CONDUCT:

1. ALWAYS BE ON TIME. If you are not early, you are late!
2. The band program will follow all school policies and will not tolerate students that go against school regulation. For instance, no alcohol, tobacco or drugs shall be tolerated at any time.
3. Always be prepared. Students must have all materials needed for a successful rehearsal. Always have your music, instrument, pencil and mind ready to go!
4. Students must show respect for all band members, directors, and parents. Whether they are apart of our organization or apart of another organization, it does not matter.
5. Students must show respect for all property. Every area the band visits should be left in better condition than it was before they entered it.

6. The uniform must be worn correctly at all performances. Students will wear their band shirts underneath their uniform jackets and all jackets and pants are to be fully buttoned and zipped at all times. The uniform will be worn correctly or not at all.
7. Students must have music prepared. During marching season, this means having all halftime show music memorized.
8. No food or drinks will be allowed at any rehearsal or performance. This includes gum on the marching field and food or drinks in the stands.
9. Being in band is a privilege. Only band members will be allowed to sit with the band at any rehearsals or performances, including times that we perform in the stands.
10. Proper language is to be used at all times!
11. Public Display of Affection is not for rehearsal or for the band room. PDA will not be tolerated at any time.
12. Band should be fun! Remember, the more effort you put into the program and making every rehearsal successful, the more fun and worthwhile your experiences become.

BAND ROOM POLICIES:

1. The band room should be kept neat and orderly AT ALL TIMES. It should exemplify the PRIDE and ORGANIZATION that reflects the program. Students should clean up around his/her own area, instruments are to be stored in their designated places, and backpacks will be left against the wall or in cubbies.
2. There will be NO FOOD OR DRINKS in the band room at any time. Water bottles used for marching band will immediately be placed in backpacks upon entrance of the band room. (Gum and candy is also considered a food that will not be allowed in the band.)
3. Hats will be removed when entering the band room.
4. Non-band students will not be allowed in the band room. Band students have earned the privilege to be in the band room.
5. Students will only handle things that belong to them. No one should touch the instrument or personal belongings of another student.

BUS TRIPS AND TRIP POLICIES:

1. All normal bus rules apply to bus trips. There will be consequences to any student who does not abide by these rules.
2. Students will make sure to leave the bus better than they found it. No belongings or trash shall be left behind.
3. Be early for any trip the band might take. To be early is to be on time...to be on time is to be late!
4. When the bus arrives at a particular location, stay seated and wait for an adult sponsor or Mr. Santana to give you instructions before getting off the bus.
5. Only band members and sponsors/sponsor's children are allowed to ride on the bus.

LEADERSHIP OPPORTUNITIES/AUDITION INFORMATION:

Students will have the opportunity to audition for several different leadership positions. These positions include drum major, section leaders and the band council members. All auditions for these positions are to be held the last two weeks of the Spring semester

Judges will be hired and brought in for the drum major. Auditions for drum major will consist of a written application, a marching routine, an interview, a playing audition, and calling commands.

The director will choose section leaders. Auditions will consist of a written application, interview, and playing test.

The band students will vote and popular majority will decide who serves on the band council. Auditions will also consist of a written application and the interview will be in front of the entire band.

Students should know that playing auditions are required for both.

GRADING POLICIES:

A (90-100) B (80-89) C (70-79) D (60-69) F (0-59)

1. Individual Performances 40%

a) Individual Playing Tests 20%

Students will periodically be given playing tests. These tests will measure the student's ability, their effort and preparation time, and their understanding of the musical concepts introduced during class. Students will have at least 5 playing tests per nine weeks. Each playing test is worth 50 points.

b) Rehearsal Etiquette 20%

Students are expected to be prepared for rehearsal musically and must also use correct ensemble behavior for each rehearsal.

2. Group Performances 35%

a) All Public Performances

Students are required to be at every performance with the band including all concerts, clinics, and contests. Students are given notice of all events well in advance and should make sure that they are always on time and prepared for each event. Being prepared at each event means having all music fully prepared, being appropriately dressed, and using appropriate concert etiquette. Contests will be 400 points and concerts/performances are 100 points. Failure to attend events can also suspend eligibility to participate as mentioned above.

3. Summative Assessment 15%

a) 1st/3rd Quarter Exams 5%

Students will be given a written exam over musical concepts introduced during that quarter. Reviews will be given before each test so that students have time to prepare.

b) End of Semester Exams 10%

Students will be given a written exam introduced musical concepts throughout the entire semester. Reviews will also be given before each of these tests in class so that students have adequate time to prepare.

4. Daily Points 10%

These points are given to students everyday for attendance, showing up on time (which means showing up early), being ready to rehearse with instruments out and warmed up, and having all music and materials needed for that particular rehearsal. Students will get 5 points everyday for coming prepared to rehearsal and on time. If they are tardy or forget something 3 points will be taken off. If they are absent and it is unexcused they will lose all 5 points.

5. Additional Opportunities

Students will have the opportunity to compete for a spot in the regional/state honor bands. They can also choose to participate in regional/state solo and ensemble contests. These events help students grow both musically and academically, which is why students will receive extra credit just for auditioning for these groups or participating in the solo/ensemble contests. Students will receive more extra credit points if they make the ensemble or receive a superior rating at solo/ensemble contest.

CONFLICTS WITH OTHER ACTIVITIES

Students should do their very best to be at all band rehearsals and performances, as students should feel a sense of loyalty to the band. However, conflicts with other activities are sure to happen. The key to avoiding any confusion and to keeping a good repore with the band is communication! Please let Mr. Santana know of any conflicts immediately after they have been realized. Failure to do so can result in the lowering of a student's grade. It will then be up to Mr. Santana to find a solution to the problem, not the student.

Hamlin High School Band
Medical Release Form Health Insurance Information Travel Release Form

Health Insurance Information

Student's Name: _____

Birth Date: _____

Address: _____

____ City/Zip: _____

Parent/Guardian Name: _____

Relationship: _____

Home Phone: _____

Alternate Numbers: _____

(At Least 1 Alternate # is Required)

Second Contact, if above Parent/Guardian cannot be reached in an
emergency: _____

Phone Number/s: _____

Relationship: _____

Known

Allergies: _____

List Any Prescriptions Being

Taken: _____

Cause for

Prescription: _____

Family Physician/Phone

#: _____

Medical Release Form

I, _____, hereby give my permission and consent for my child _____ to be given the medical treatment, aid, or care they need by a medical doctor or hospital as required on an emergency basis, in the event that the said student become ill or be injured while participating in any Band event or excursion. I am aware that this is in the event of a non-life threatening injury if I cannot be reached.

Signature of Parent/Guardian Date

Health Insurance Information

Insurance Company: _____ Name of

Insured: _____

Insurance Company Address: _____

Company Phone Number: _____

Insurance Policy Plan/Group Number: _____

Travel Release Form

I, _____, request that my child, _____, be permitted to attend all excursions approved by the Music Department during the current school year. I understand that only general supervision can be given at these activities and will not hold any school employee responsible for any injury the student may obtain on such activities.

Signature of Parent/Guardian Date

Student/Parent or Guardian Information Sheet

Student's Name: _____ M/F: _____ Birth Date: _____ Student's Email: _____ Student's Phone #: _____
List Any Additional Extracurricular Activities: _____

Name of Parent/Guardian: _____ Relationship: _____ Parent's Email: _____ Home #: _____

Phone #(Best Way to Reach You): _____
_ Work or Cell (circle one) Second Phone #: _____

Work or Cell (circle one)
Please List the Best Times to Call

You: _____
Second Contact: _____

Relationship: _____

Email: _____

Phone #: _____

Third Contact: _____

Relationship: _____

Email: _____

Phone #: _____

Handbook Agreement

I have received a copy of the Hamlin High School Hand Book. I have read and reviewed all of the band policies. I understand the expectations that are to be upheld by the band students and will encourage my child to abide by the rules set in place and to fulfill their obligations to the band.

Signature of Parent/Guardian Date

I have received a copy of the Hamlin High School Hand Book. I have read and reviewed all of the band policies and I understand that it is a privilege to be a part of this program. I know that by signing this form I have agreed to uphold these policies and have accepted the responsibility to attend all performances and activities in which the band participates. I recognize that each member of the band contributes greatly to the success of the program.

Signature of Parent/Guardian Date